



Studio Policy

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Hello and welcome to Vibrant Piano Studio! I am excited for our musical journey together!

In order to ensure that your child receives the most effective teaching possible, the following policies have been established. Please read through these policies and reach out to me if you have any questions or concerns.

Tuition Structure, Schedule and Late Fees

In-Studio/Virtual Lessons

I offer three lesson lengths: **30 minutes, 45 minutes, and 60 minutes**. Tuition is charged monthly (based upon the number of lessons that are anticipated to be taken). Rates per lesson are \$30/30min lesson, \$45/45min lesson and \$60/60min lesson. **Payment is due by the 10th of the month** from September until May (summer lessons are handled differently) and can be paid by cash, check or electronically through the homepage on your student portal or through a link located at the bottom of your invoice. On the occasion where there is a month containing 5 weeks, the last week is reserved for any make-up lessons owed. If no make-up lessons exist, then there will be **no lessons that week**.

In-Studio/Virtual Lessons (Adult)

Adult students may choose to take advantage of our Piano Lesson Punch Card. Lessons are purchased in a **package of 4 and have a 90-day expiration**. You can then set your lessons as your schedule allows. You can use them all in one week, or space them out however works best for you! The days and times can be flexible to avoid potential conflicts within your household. Punch cards are offered in two lengths: **30 minutes (\$130) and 60 minutes (\$260)**.

Missed Lessons

If a lesson needs to be canceled, **24 hr. notice must be given to me in order to receive a make-up lesson**. If less than 24 hr. notice is given, the lesson will be forfeited and no make-up lesson will be given. Exceptions to this are:

- *family emergencies
- *extreme illness.

If your child is feeling unwell, but you are unsure whether to bring them to a lesson or not, please call or text and we will discuss options. Virtual lessons are a great substitute for in-person lessons during illness. If I am unable to teach a lesson, I will do my best to give you as much advanced notice as possible and will work with you to provide a satisfactory make-up day and time.

Student Commitment

Regular practice time is imperative to ensure proficiency when learning the piano! I require 20-30 minutes of practice for at least 5 days each week from the student. Participation in recitals and festivals is not mandatory.

Materials, Equipment, Extra

A piano or weighted keyboard should be made available for daily practice. If you need help selecting an appropriate instrument, please contact me.

Throughout the year, books will need to be purchased. I will email you a link to exactly what your child needs. It is your responsibility to secure those materials and have them available by their next lesson. I do have some resources available for students to borrow, but they are limited in quantity.

Each student should have an empty three-ring binder. This must be brought to lessons as materials will be placed inside (e.g. weekly assignments, additional sheet music, etc.) for them to practice at home.

Dismissals and Termination

If for any reason you must terminate lessons, one month's notice is **required**. Regrettably, I will have to dismiss a student if any of these circumstances occur:

- Failure to pay tuition on time/repeated returned funds
- Uncooperative student
- Failure to follow practice as instructed
- Lack of progress due to insufficient practice or unfulfilled requirements

Thank you for reading through the studio policy. If you are ready to sign up for lessons, please navigate to the “new student sign-up” page on my website. I look forward to our partnership in the musical education of your child!

— Melissa Rusu

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